



## HEBER VALLEY RAILROAD – 2025

### NORTH POLE EXPRESS JOB APPLICATION

**A Great Seasonal Job! You MUST like people, the Magic of Christmas, and trains!**

Be a part of the team that will take over 45,000 people to the North Pole on the Heber Valley Railroad's North Pole Express! Do you love the magic of Christmas? Earn some extra money while having fun! The HVR will hire approximately 120 part-time staff (ages 13 and up) to work on the North Pole Express. Hourly pay begins at \$9/hr. Seasonal work begins November 18<sup>TH</sup> and ends December 30<sup>th</sup>. Please fill out the application form below, the availability calendar (on the back) and bring them with you to the in-person interview on Oct. 7<sup>th</sup> or Oct. 8<sup>th</sup> (Applications will NOT be accepted after Oct. 8th!)

Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Shirt Size: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Parent Cell Number: \_\_\_\_\_

Can we text the number above? \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Your birthdate (MM/DD/YY): \_\_\_\_\_ Age: \_\_\_\_\_ (you must be 13 by Nov. 18th, 2025)

Your email address (THE EMAIL THAT YOU CHECK OFTEN): Please print legibly!

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Parent email address (required): \_\_\_\_\_

Have you previously worked for HVR? \_\_\_\_\_ (If yes, what was your position? \_\_\_\_\_)

#### **INTERVIEW INFORMATION:**

- **TUE. OCT. 7<sup>TH</sup> OR WED. OCT 8<sup>TH</sup>:** The in-person interviews will be held on **Oct. 7<sup>TH</sup> OR Oct. 8<sup>th</sup> 3pm - 5pm** at the Depot (450 S 600 W), no appointment necessary. The interviews will be first come first serve and last about 5 minutes. You are not required to stay the entire two hours. Attendance is only required at **ONE of the in-person interviews**.
- Bring this completed application/availability calendar with you for your in-person interview. Availability is a major deciding factor in hiring. **All applications will be collected on the day of the interview and WILL NOT BE ACCEPTED AFTER OCT. 8th. NO EXCEPTIONS!!**
- The list of hired staff will be posted at the Depot on **Monday, October 20th** and an email will be sent to those that are hired. (Check your spam folder if you don't see an email from julene@heberttrain.com)
- If you are hired there will be mandatory training on **MONDAY, NOVEMBER 10<sup>TH</sup>**, and a mandatory dress rehearsal shift on **TUE. NOV. 18<sup>TH</sup> OR WED. NOV. 19TH**.
- If you are hired you will be required to provide a copy of two forms of ID: for example, a copy of your birth certificate, Social Security card, or a passport.

#### **Working at the Heber Valley Railroad**

To work on the North Pole Express, you must abide by our dress, grooming, and behavior policies. We are only interested in hiring friendly, happy, clean cut, outgoing people who like working hard, interacting with children, and adults. Most positions require you to sing, dance, serve food, clean train cars, board and deboard passengers (sometimes in cold weather). Most positions (elf, cocoa chef, Snow Belles) require you to be "in character" while you are on the train. We also have a few positions that are behind the scenes (Santa's Helpers ages 14+). It's a great job, but it's not for everyone. We want the great ones!